



Titchmarsh Parish Council

Minutes of the meeting held on Tuesday 19 September 2017

The Pavilion, Dryden's Close, Titchmarsh

Councillors Present:

Mrs J Rowe [JR] [Chair]
 Mrs S Wilcox [SW] [Vice chair]
 Mrs S Prestwich [SP] [RFO]
 Mr B Ash [BA]

Mr M Alderman [MA]
 Mrs Y Hooks [YH]
 Mr A Howarth [AH]
 Mr M Noakes [MN]

In attendance Amanda Claxton (Parish Clerk)

2017/9/1

Public Open Time

2 Residents from Islington Mews came to express concerns regarding the footpath along Islington into the village. It was a condition in planning application 14/01350/FUL that a path would be made prior to residents moving into the new housing, however despite residents writing to the builders, the path has still not been completed. This issue was brought forward from item 9 by permission of the chair.

2017/9/2

To receive apologies for absence

NONE

2017/9/3

To receive Declarations of Disclosable Pecuniary (DPI) or Other Interests and any Dispensation requests -

NONE

2017/9/4

Minutes of Last Meeting - All agreed minutes of the ordinary meeting held on 18 July 2017 to be an accurate record. It was **RESOLVED** that the Chair sign the minutes.

2017/9/5

Matters Arising from the minutes

- AH presented options for a new Parish Council logo to be adopted. A design was chosen and it was **RESOLVED** that it will be used on future TPC correspondence.
- There had been no expression of interest for the Casual Vacancy. It was **RESOLVED** that councillors will speak to parishioners with a view to co-opting a new member.

2017/9/6

FINANCE

TPC insurance is due for renewal from 1 October 2017. 2 quotes had been obtained; Zurich at £870.02 and Hiscox via Came and Company at £756.78. It was **RESOLVED** that TPC would renew insurance with Hiscox. Payment was authorised ahead of the October meeting to renew by the deadline.

Payee & Cheque number	Service Provided	Net Cost	VAT	Total Cost
EON 101214	Electricity / street lighting for July and August 2017	£397.60	£79.52	£477.12
Aylesbury Mains 101215	Replacement of 5 obsolete Streetlights (7,11,30,37,38)	£1729.00	£345.80	£2074.80
SW & C Hibbins 101216	Printing of Titchmarsh times for August / September	£184.91		£184.91
HMRC Direct debit	PAYE for July to September 2017	£150.00		£150.00
Standing order Amanda Claxton	Clerks salary for July paid in August and August paid in September	£400.16		£400.16

It was **RESOLVED** that all payments be made.

2017/9/7

Correspondence (items requiring discussion and decision)

- RFO attended Budgeting and Financial Management course on 19 September at a cost of £36. It was **RESOLVED** to retrospectively approve cost of the course to be paid in November. RFO gave feedback on the course which she will find useful in her role.
- Email received from BDO, External Auditors regarding the issue of Risk Assessment for 2016/17 being outside of that year. RFO had clarified it was completed on 31 March 17 but adopted in the April minutes.

Correspondence (items for noting only and circulated in the float file)

- NCALC Update
- Allotment Magazine
- Streetlight list - replacement update
- Police newsletter.

2017/9/8

Planning

To note outcomes of previous planning applications

NONE

To discuss this Councils response to Planning Application number(s)

17/01775/LBC - Remove existing pantile main roof. Remove and replace felt. Retile. at 26 Chapel Street Titchmarsh Kettering Northamptonshire NN14 3DA (PP-06324005). It was **RESOLVED** that TPC support this application.

17/01749/TCA - 1. Pruning and necessary work to two rowan trees on left hand side of drive from the road as they are old and dying 2. Removal of the multi-stemmed eucalyptus tree in garden area - great concern this tree with short roots will go over in the wind and cause damage. at 87 High Street Titchmarsh Kettering Northamptonshire NN14 3DF). It was **RESOLVED** that TPC support this application.

2017/9/9

Highways

- Highway Warden vacancy discussed but no-one appointed at this time. MN volunteered to act as Highway Warden until one can be appointed. TPC would like to thank Mike Ferry for his contribution to the Parish Council.
- 30mph sign now moved further along Islington as requested by TPC. Fly tipping issue along Back Lane that had been reported, will not be removed by Highways and they advised the PC would need to arrange for this. Clerk to forward email from Highways to Savills (the land owner) for their comments.
- Further resurfacing on A605 to be carried out Oct-Dec with overnight and weekend closures. Website will be updated as further information received.
- Email received from Islington residents regarding the footpath along Islington into the village. It was a condition in planning application 14/01350/FUL that a path would be made prior to residents moving into the new housing, but not completed. Clerk to write to ENC referencing the original planning and copy to Northants Highways.
- MH to research costs for electronic speed sign with the offer from Wendy Brackenbury (NCC) to contribute £500 from Member Empowerment Fund. SP to acknowledge offer from WB.

2017/9/10

Allotments

- Allotment Working Party inspection report received and discussed; some plots require attention before the winter. Letters will be issued to plot holders.
- Revised T&Cs for allotments and future maintenance plan discussed and agreed. Copies of the revised T&Cs will be sent out with rent invoices at the end of September.
- Allotment lease requires perimeter hedges to be maintained and cut back once a year. SP will obtain quote for this work.

2017/9/11

Playing Field Association

- Funds have been raised and collected to purchase the defib. Clerk has been advised by ENC that planning permission is not required to have it installed at the village shop. PFA chair will arrange for the installation and invoice will be sent to TPC.
- PFA AGM held on Monday 11 September, SP attended for TPC. It was agreed that future AGMs would be held in September and supported by TPC.

2017/9/12

Titchmarsh Times / Website

TPC discussed items for inclusion;

- Condition of path along Islington
- Use and rules for using Drones
- Continued resurfacing programme for A605.
- Reminder to report fly tipping to Street Doctor
- Wheatsheaf to be reopened early October
- Safety reminders for Halloween and Bonfire night

2017/9/13

Date of next meeting

Next meeting will be Tuesday 17 October 2017 at 7.30pm in The Pavilion, Dryden's Close, Titchmarsh (unless a planning meeting is called in the meantime)

Pavilion will be open from 6.30pm for collection of allotment rent payments.

2017/9/14

Items for noting

- Purchase of spring bulbs (MA).
- Weeds in the pavements around the village (MA)
- Purchase of the village Christmas Tree
- Damage to guttering at property on Chapel Street.

Meeting Closed at 9.30pm