



Titchmarsh Parish Council

Minutes of the meeting held on Tuesday 19 September 2017
The Pavilion, Dryden's Close, Titchmarsh

Councillors Present:

Mrs J Rowe [JR] [Chair]
Mrs S Wilcox [SW] [Vice chair]
Mrs S Prestwich [SP] [RFO]
Mr B Ash [BA]

Mr M Alderman [MA]
Mrs Y Hooks [YH]
Mr A Howarth [AH]

In attendance Amanda Claxton (Parish Clerk)

2017/10/1

Public Open Time

2 Residents were present relating to item 8, planning application **17/01849/FUL**. This item was brought forward by permission of the chair.

Gina Gaskin was present with interest in item 5, the Casual Vacancy and introduced herself to the Parish Council. This item was brought forward by permission of the chair.

Louise Stokes, Pathways Warden was present regarding item 9, regarding the overgrown footpath around the playing field.

Wendy Brackenbury NCC came to deliver details of proposed cuts that will impact on libraries, bus routes and gritting routes in Northamptonshire. Proposals will go to Cabinet this week and then will go out for consultation.

2017/10/2

To receive apologies for absence

MN (work commitments). It was **RESOLVED** that apologies be accepted.

2017/10/3

To receive Declarations of Disclosable Pecuniary (DPI) or Other Interests and any Dispensation requests -

SP recipient of cheque 101225

BA recipient of cheque 101221

SP neighbour of planning applicant **17/01849/FUL**.

2017/10/4

Minutes of Last Meeting - All agreed minutes of the ordinary meeting held on 19 September 2017 to be an accurate record. It was **RESOLVED** that the Chair sign the minutes.

2017/10/5

Matters Arising from the minutes

- Gina Gaskin was present with interest in the Casual Vacancy. She left the room and it was **RESOLVED** that Gina would fill the vacancy. She joined the council for the duration of the meeting.
- It was decided at the November 2016 meeting that bulbs would not be purchased for this year however due the number of compliments from villagers in the spring, it was **RESOLVED** that bulbs would be purchased to the maximum value of £150. MA to arrange.
- Christmas Tree for the village will be purchased from Top Farm at Upper Dean as last year and it was **RESOLVED** that a £200 budget be allocated. SP to order, to be delivered by 7 December and put up on 9 December at 10 am. BA to get lights PAT tested.
- Fly tipping on Back Lane has now been cleared.

2017/10/6

FINANCE

- SP as RFO presented quarterly accounts from July to September 2017 and actual figures were compared against budgeted figures. It was **RESOLVED** that the accounts be accepted. Balance on accounts at end of the quarter is £23,342.74.
- SP presented External Audit report from BDO. **The annual return and certificate of audit was accepted and approved by council members. All in favour.**
- Cheque 101217 for Insurance was retrospectively authorised as payment was made to meet the renewal date and authorised at the September meeting.

Payee & Cheque number	Service Provided	Net Cost	VAT	Total Cost
Came&Company 101217	TPC Insurance Oct 2017 - Sept 2018	£756.78		£756.78
EON 101218	Electricity / Street lighting September 2017	£192.39	£38.48	£230.87
Pawle & Co Ltd 101219	AED Cabinet	£402.00		£402.00
Physio-Control UK 101220	AED	£650.00	£130.00	£780.00
B Ash 101221	Expenses for emergency Plan	£21.25		£21.25
Northants CALC 101222	Budgeting and Finance Course (S Prestwich)	£36.00		£36.00
A Claxton 101223	Expenses July - Oct (Replacement Printer/ink/stamps/phone contract)	£102.42		£102.42
BDO LLP 101224	Review of Annual Return for the year up to 31/3/17	£200.00	£40.00	£240.00
S Prestwich 101225	Welcome pack expenses	£38.73	£7.75	£46.48
SW & C Hibbins 101226	Printing of Titchmarsh times for October / November	£184.91		£184.91
Standing order Amanda Claxton	Clerks salary for September paid in October	£200.08		£200.08

It was **RESOLVED** that all payments be made.

2017/10/7

Correspondence (items requiring discussion and decision)

Request from family of previous Titchmarsh resident to install a memorial bench. It was agreed that the best site for this would be adjacent to the Playing field. Clerk to contact Chair of PFA for their approval and reply to family.

Correspondence (items for noting only and circulated in the float file)

- NCALC Update
- Playing field minutes

2017/10/8

Planning

To note outcomes of previous planning applications

17/01749/TCA - 1. Pruning and necessary work to two rowan trees on left hand side of drive from the road as they are old and dying 2. Removal of the multi-stemmed eucalyptus tree in garden area - great concern this tree with short roots will go over in the wind and cause damage. at 87 High Street Titchmarsh Kettering Northamptonshire NN14 3DF). **GRANTED**

To discuss this Councils response to Planning Application number(s)

17/01849/FUL Demolition of existing conservatory, erection of two storey rear extension, replacement of front entrance door with additional glazed side panels and replacement of existing UPVC cladding to dormer, eaves and soffits and installation of roof window to rear elevation. at 8 North Street Titchmarsh Kettering Northamptonshire NN14 3DH. It was **RESOLVED** that TPC support this application.(SP left the room when this planning application was agreed.)

17/01936/TCA One silver birch tree, approx. 25 years old. Diameter of main trunk approx. 1ft. Tree surgeon proposes to reduce crown by one third (too tall and has developed split crown). Also, may remove some lower branches to expose white trunk and improve overall balance and shape. at 26 Chapel Street Titchmarsh Kettering Northamptonshire NN14 3DA (PP-06379753). It was **RESOLVED** that TPC support this application.

2017/10/9

Highways

- Update received from ENC regarding the footpath into Islington. A site inspection with the builders will be carried out however it appears that the relevant highways agreement has not been completed for this work to be done. ENC will continue to progress this. Clerk to ask for further updates before November meeting.
- Email received regarding the ongoing issue of damage to property on Chapel Street regarding large vehicles struggling to get through. TPC agreed that there is nothing further they can do regarding this matter and Clerk to advise the resident to contact Northants Highways for their comments.
- Email received from Kettering Ramblers regarding overgrown footpath NZ10 adjacent to the Playing Field and another email received from a parishioner regarding broken fence/ gate in the same area. Louise Stokes as Parish Path Warden will ask Rights of Way to contact the agent / landowner to request it to be cleared and fence repaired.
- The issue of weeds in the pavements around the village was raised in September. Weeds are no longer maintained by the council, so it was proposed that TPC encourage a community 'Clear up' event to address these types of issues. To be discussed fully at January meeting.
- Purchase of Electronic Speed signs ongoing as MN not present. Grant from Member Empowerment Fund at NCC to be applied for and will contribute to the cost.
- Streetlight replacement programme discussed for the remaining obsolete lamps. It was suggested that Mike Ferry as previous Highway Warden may be happy to volunteer to oversee the completion of the project. Chair will speak to Mike regarding this.

2017/10/10

Playing Field Association

- Purchase of a Defibrillator has now been completed and installed at the village shop. All donations have been paid to TPC for the invoices to be paid from TPC accounts. Clerk to invite Paul Fletcher as Chair to attend a TPC meeting for an update on PFA matters.

2017/10/11

Allotments

- Allotment advertising and allocation discussed. Plots will be advertised as they are available, there will be vacancies due to plot holders giving up plots this year, but Clerk will not organise reallocation until it is clear who is and isn't renewing.
- Allotment lease requires perimeter hedges to be maintained and cut back once a year. SP to contact adjacent landowners at Islington to see if they can cut back as it is difficult to gain access to it from the allotment side of the boundary. The hedging at Tofts allotments is partly maintained by plot holders. It was suggested it could be added to the list with the other Community 'Clear up' issues.

2017/10/12

Transparency Fund

SP presented information on the Transparency Fund available through Northants CALC. After discussion it was decided that TPC wouldn't have anything to be reclaimed through the fund, so it was not currently appropriate to apply.

2017/10/13

Emergency Plan

BA advised that NCC proposed a meeting with themselves and the co-ordinators, so that a possible practice scenario could be organised. It was agreed to invite NCC to meet prior to the PC meeting in January. List of Emergency Plan Co-ordinators will be published in the TT so that villagers can keep the numbers handy.

2017/10/14

Titchmarsh Times / Website

TPC discussed items for inclusion;

- Reminder that if residents live within the conservation area they must apply for planning permission to cut or remove trees.
- List of Emergency Plan Co-ordinators
- Details of NCC proposals for cuts to services
- Safety reminders for Halloween and Bonfire night to be added to website as they arrive from NCC.

2017/10/15

Date of next meeting

Next meeting will be Tuesday 21 November 2017 at 7.30pm in The Pavilion, Dryden's Close, Titchmarsh (unless a planning meeting is called in the meantime)

2017/10/16

Items for noting

- Water hydrant marker found whilst clearing the stream at Polopit
- Verge at Polopit now fully reinstated
- Road markings outside of the school.
- Draft Budget for November agenda.

Meeting Closed at 9.40pm