

Titchmarsh Parish Council
The Pavilion, Drydens Close, Titchmarsh Tuesday 21 February 2017

Councillors Present:

Miss J Rowe [JR] [chair]
Mrs S Wilcox [SW] [Vice chair]
Mr M Ferry [MF]
Mr B Ash [BA]
Mr M Noakes [MN]

Mr M Alderman [MA]
Mrs Y Hooks [YH]
Mrs S Prestwich [SP]
Mr A Howarth [AH]

In attendance Amanda Claxton (Parish Clerk)

2017/2/1

Public Open Time

Parishioner wanted to express concern regarding inconsiderate parking on North Street that limits access along the road and would prevent access for emergency vehicles. He also wanted to raise the issue of rubbish left at Fisherman's Layby (adjacent to Thrapston roundabout) which has caused injury to his animals in the field behind. An animal was destroyed as a result of swallowing plastic. To be included on March agenda.

Parishioner wanted to raise the issue of parking on grass areas in the village, especially near the triangle at Polopit / High Street. It is damaging the grass and bulbs that are growing and makes the area muddy. To be included on March agenda.

Village Shop representative was present to discuss item 13 on the agenda; Village shop. This item was brought forward by permission from the chair.

2017/2/2

To receive apologies for absence- None

2017/2/3

To receive Declarations of Disclosable Pecuniary (DPI) or Other Interests and any Dispensation requests - None

2017/2/4

Minutes of Last Meeting - All agreed minutes of the ordinary meeting held on 17 January 2017 to be an accurate record. It was **RESOLVED** that the chairman sign the minutes.

2017/2/5

Matters Arising (for information purposes only)

- Clerks equipment PAT Testing, now completed.
- Village sign Maintenance. No reply to emails requesting cleaning to be done. Clerk to phone.
- TPC page on village website. Meeting with SP, AH and YH, new layout ongoing.
- Clerks appraisal completed by Chair and Vice Chair. Action points to be circulated.
- Overgrown garden in Dryden's Close. Reply from Spire Homes indicated visit would be made to the property to inspect. Issue is still outstanding. Clerk to contact Spire Homes for further update.

2017/2/6

FINANCE

- Financial Regs and Standing orders adopted. All in favour
- Reply from NCALC regarding change of auditor discussed. Clerk to contact newly appointed auditor, Julia Tufnail and set date for audit in April / May.

Payee & Cheque number	Service Provided	Net Cost	Total Cost
EON 101187	Electricity / street lighting for January 2016	£175.44	£218.69
SW & C Hibbins 101188	Printing of Titchmarsh Times Feb / March	£223.41	£223.41
Information Commissioner 101189	Date Protection Registration Feb 2017 - Feb 2018	£35.00	£35.00
Aylesbury Mains 101190	Repair to streetlights	£53.90	£64.68
Standing order Amanda Claxton	Clerks salary for January paid in February	£192.88	£192.88
Direct Debit HMRC	PAYE Oct - Dec 2016	£144.60	£144.60

It was **RESOLVED** that all payments be made.

2017/2/7

Correspondence (items requiring discussion and decision)

- Councillor living outside of the parish. Response from NCALC received advising that the councillor can stay in post until re-election but the Casual Vacancy cannot be advertised whilst he remains in post. MN advised he will remain until re-election.

Correspondence (items for noting only and circulated in the float file)

- PFA minutes
- NCALC Update
- Allotment Society Magazine

2017/2/8

Planning

To note outcomes of previous planning applications

16/02378/FUL New garage and utility room (retrospective) at 16 Polopit, Titchmarsh, Kettering Northants NN14 3DL- **GRANTED**

To discuss this Councils response to Planning Application number(s)

16/02438/FUL Installation of Oil Tank and base at the rear of property at 26 North Street, Titchmarsh NN14 3DH (PP-05709012). TPC had no comment on this application. Majority in favour.

17/00257/LBC Remove existing lath and plaster stud wall to under-cloak of staircase. Remove quarry tile on earth floor to hall and under stairs cupboard and replace with insulated concrete slab (relay quarry tiles). Remove rotten suspended timber floor to both reception rooms and replace like for like. Install 8 no. cast iron airbricks to front elevation. Remove artex finish to first floor ceilings, first floor bathroom and one first floor bedroom and overboard. Open up existing fireplaces to reception rooms, install concrete lintel with timber face, install stone hearths and new wood burning stoves. Install 2 no. external cast iron vents to ventilate new stoves. Install 2 no. beige mid tecanti-down draught cowls to chimney pots. Replace 3 no lintels to ground floor front elevation, install concrete lintel with hardwood face. at 26 North Street Titchmarsh Kettering Northamptonshire NN14 3DH (PP-05807222). TPC had no objection to this application. Majority in favour.

2017/2/9

Highways

- Ongoing issue of safety at the corner of St Andrews Lane and High Street. Aylesbury Mains have identified a lantern with what they consider to be a suitable spread of light and are currently trying to source one to install.
- Road markings outside of the School. Comments made by TPC on the proposals. Final decision is still outstanding
- Overhanging vegetation on High Street will be cleared by KierWSP.
- Grounds Maintenance contract from East Northants Council for grass cutting from February to October 2017 signed by Clerk. All in favour.

2017/2/10

Allotments

- Combination lock for the gate at Islington has now been repaired and replaced on the gate.
- Allotment working party to email plot holders to advise when allotment inspection will take place. It will also be announced on the allotment Facebook page.

2017/2/11

Playing Field Association

MN advised that 10k will take place this year on 7th May.

There are plans to increase the play area and proposals will be brought to the parish council once they are agreed. £100k will need to be raised for this work to be done.

Emergency Plan

2017/2/12 BA advised that the response to the flyer included with TT was good. BA will compile register of volunteers and bring to March meeting.
BA also suggested that purchase of High Visibility Vests for the volunteers should be considered. Councillors agreed and felt they should be printed with 'Titchmarsh Emergency Team'. BA will obtain a quote on the cost of these.

Village Shop

2017/2/13 Peter James attended to represent the shop committee and to present TPC with proposals for expansion / extension at the shop. TPC agreed to approve, in principle, an extension into the pound area and requested that the shop committee return with more definite plans for approval once consultation had been made with planning authorities. All in favour.
Lease is due for renewal in May 2017. TPC agreed that the lease would run on until the extension plans for the shop are fully agreed.

Titchmarsh Times / Website

2017/2/14 TPC discussed items for inclusion in TT;

- Inconsiderate Parking and a reminder for villages to report offenders to the police on 101.
- Reminder to inconsiderate dog owners to clean up after their pets.

Date of next meeting

2017/2/15 Next meeting will be Tuesday 21 March 2017 at 7.30 pm in The Pavilion, Dryden's Close, Titchmarsh (unless a planning meeting is called in the meantime)

Items for noting

2017/1/16

- Preparation for Internal Audit; risk assessment, asset register and internal control procedures to be completed. Clerk, RFO and scrutineer to arrange meeting.
- Community Initiatives to be discussed at March meeting. Chair to produce a draft of her report that can be presented at the APM in April.
- Defibrillator for the village, March agenda.

Meeting Closed at 9.23pm