

Titchmarsh Parish Council
The Pavilion, Drydens Close, Titchmarsh Tuesday 21 March 2017

Councillors Present:

Mrs S Wilcox [SW] [Vice chair]
 Mr M Ferry [MF]
 Mr B Ash [BA]
 Mr M Noakes [MN]

Mr M Alderman [MA]
 Mrs Y Hooks [YH]
 Mrs S Prestwich [SP]
 Mr A Howarth [AH]

In attendance Amanda Claxton (Parish Clerk)

2017/3/1

Public Open Time

Liz Holland from Volunteer Action came to talk to the Parish Council about the service they offer for villagers living in the east of the county. They run a volunteer car scheme that can provide hospital transport and well as for social purposes. Charges are 40p per mile payable to the driver for the total mileage of their journey. (Pick up and collection miles are covered by Volunteer Action). They also run a befriending scheme for lonely or isolated residents. They receive their funding from ENC, NCC and donations. Leaflets and posters will be distributed in the village.

2017/3/2

To receive apologies for absence- JR (family bereavement). It was **RESOLVED** that apologies be accepted.

2017/3/3

To receive Declarations of Disclosable Pecuniary (DPI) or Other Interests and any Dispensation requests - None

2017/3/4

Minutes of Last Meeting - All agreed minutes of the ordinary meeting held on 21 February 2017 to be an accurate record. It was **RESOLVED** that the Vice Chair sign the minutes in the absence of the Chair.

2017/3/5

Matters Arising (for information purposes only)

- Village sign maintenance will be completed once the weather is dry enough at a cost of £30 plus £8 for oil.
- Overgrown garden in Dryden's Close. Reply from Spire Homes confirming the property would be visited to address the problem. BA confirmed that the work had already been done.

2017/3/6

FINANCE

- Clerks pay will go up one incremental scale, as per contract of employment, from April 2017.
- Annual review of Parish Council documents to be completed. Clerk, RFO and Scrutineer to meet on 30 March 2017.
- Invoice received from Bond Dickinson LLP for Legal and Surveyor fees in order to complete the Allotment lease. Heads of Term stated that TPC would be responsible for Merchant Venturer's Solicitors fees, however draft lease contradicted this. Bond Dickinson have confirmed that TPC must pay their fees otherwise the lease will not be completed.

Payee & Cheque number	Service Provided	Net Cost	Total Cost
EON 101191	Electricity / street lighting for February 2017	£158.46	£197.52
Bond Dickinson LLP 101192	Legal and Surveyors fees for allotment lease.	£850.00	£1020.00
Amanda Claxton 101193	Clerks expenses Jan-Mar 2017 (printer ink/stamps & postage/ phone contract)	£98.63	£98.63
Standing order Amanda Claxton	Clerks salary for February paid in March	£192.88	£192.88

It was **RESOLVED** that all payments be made.

2017/3/7

Correspondence (items requiring discussion and decision)

NONE

Correspondence (items for noting only and circulated in the float file)

- PFA minutes
- Emergency plan draft

2017/3/8

Planning

To note outcomes of previous planning applications

16/02438/FUL Installation of Oil Tank and base at the rear of property at 26 North Street, Titchmarsh NN14 3DH (PP-05709012). **GRANTED, subject to conditions.**

To discuss this Councils response to Planning Application number(s)

NONE

2017/3/9

Highways

- Street light at the junction of High Street and St Andrews will be fitted with a brighter lamp to try and improve on safety. Will be trialled for 1 month. MF to advise household adjacent to the light about the trial.
- Email from parishioner regarding inconsiderate parking on Chapel Street and the faded white lines on the road. MF will request the white lines are reinstated. Clerk to reply to parishioner.
- Comments made by parishioner at March open time regarding parking on North Street preventing reasonable access and rubbish being left at Fisherman's layby (adjacent to Thrapston roundabout) causing injury to livestock. Clerk to advise parishioner that inconsiderate or dangerous parking should be reported to Police on-line or by phoning 101 and the rubbish in the layby is the responsibility of East Northants Council Waste.
- Comments made by parishioner at March open time regarding parking on verges and grass areas in the village causing damage to vegetation. Article to be included in Titchmarsh Times to request that villagers be more considerate when parking their cars.

2017/3/10

Allotments

- Allotment Working Party have carried out inspection of the allotments. 2 plots at Islington are requiring attention. SP to contact the plot holders. Next inspection will be 13th April.
- Edges require strimming at Islington site. SP to arrange for HJ Horticulture to carry out this work.
- Additional break ins reported at Islington site. Email received from plot holder and will be forwarded onto the Allotment working party. Access was made via the perimeter fence.

2017/3/11

Playing Field Association

- MN advised that there have not been many applications for the 10k run so far.
- PFA were going to provide details of the plans for the new play area but they are not in a position to do this at present.

2017/3/12

Annual Parish Meeting

Clerk advised that replies and acceptance had been received from the Police, Youth group, and Councillor Geoff Shacklock, to speak at the APM. Clerk will send reminder to other invited speakers.

2017/3/13

Community Initiatives

- Chair had produced a draft report for presentation at the APM. The report was presented to the Parish Council by the Vice Chair for comments. The report was discussed and agreed.
- Discussion was had regarding a defibrillator for the village. It was decided that it will be included in the Initiatives for the village in the Chair's APM report.

2017/3/14

Emergency Plan

BA advised that he had finalised a draft Emergency Plan, to be circulated in the float file, for councillor's comments and possible adoption at the April meeting. BA will present plan at the APM. BA had obtained pricing and example of High Visibility Vests for the Emergency team to use. Unit price is £3.62 including VAT and printing on reverse. 30 of these will need to be purchased so the total cost would be £115.80. It was **RESOLVED** that 15 XL and 15 XXL vests would be ordered. There was concern about insurance cover for volunteers working in the Emergency Team, so Clerk will contact Parish Council insurers to ensure volunteers would be covered.

2017/3/15

Titchmarsh Times / Website

TPC discussed items for inclusion in TT;

- Inconsiderate Parking and a reminder for villagers to report offenders to the police on 101.
- Details of Volunteer Action and their services.
- Details of the Annual Parish Meeting, the speakers who have been invited and an invitation to parishioners to attend.

2017/3/16

Date of next meeting

Next meeting will be Tuesday 18 April 2017 at 7.30 pm in The Pavilion, Dryden's Close, Titchmarsh (unless a planning meeting is called in the meantime)

2017/3/17

Items for noting

- Numerous NCALC issues included in latest NCALC update for inclusion in April agenda.
- Clerk to attend Agendas and Minutes course on 13 June 2017.

Meeting Closed at 9.10pm