



# TITCHMARSH PARISH COUNCIL

All Councillors are hereby summoned and required to attend ordinary Meeting of  
Titchmarsh Parish Council  
on Tuesday 17 October 2023 at 7.30pm to be held in The Pavilion, Drydens Close,  
Titchmarsh.

The Public and Press are welcome to attend the meeting. If you would like to speak on a matter which is to be considered at the meeting, please advise the Chair or Clerk before the meeting starts. Public are excluded from any items marked with a +. The Press are welcome to attend but will be excluded from any items marked with an +

*Emma Morehen*

Signed

Emma Morehen Clerk to Titchmarsh Parish Council  
Dated 10 October 2023  
19 Nene View, Islip, Kettering, Northants., NN14 3LD  
Tel: 079600 36894 Email:- [clerk@titchmarsh-pc.gov.uk](mailto:clerk@titchmarsh-pc.gov.uk)

## AGENDA

2023/10/119	<b>PUBLIC OPEN TIME</b> Members of the public are invited to address the Council, give their views, and question the Council on issues on this agenda, or raise issues for future consideration (at the discretion of the Chairman). Members of the public may not take part in the Council meeting itself. At the close of this item members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman. The session will last for a maximum of 15 minutes with any individual contribution lasting a maximum of 5 minutes. Members of the public should address their representation through the Chairman of the meeting.
2023/10/120	To <b>RECEIVE</b> apologies for absence
2023/10/121	To <b>RECEIVE</b> Declarations of Disclosable Pecuniary or Other Interests and any Dispensation requests, as set out in Chapter 7 of the Localism Act 2011 and the nature of those interests relating to any Agenda item (please note declarations must be made verbally at the appropriate time as well as entered in the Interest Book.)
2023/10/122	<b>MINUTES</b> a) *To <b>APPROVE</b> the minutes of the meeting held on 19 September 2023
2023/10/123	<b>MATTERS ARISING</b> a) To <b>NOTE</b> response from landowners agent regarding the damaged fence surrounding the paddock adjacent to the Playing Field b) School lighting update c) School alarm update d) Cllr Jones to feedback following his recent attendance at new councillors off to a flying start course delivered by NCALC e) Update from NNC regarding question about Tree Preservation Orders (TPOs)
2023/10/124	<b>FINANCE</b> a) To <b>REVIEW</b> 1/4ly accounts (July-Sep 2023 – Q2) and compare to budget b) Scrutineer to <b>REVIEW</b> and sign off Q2 bank reconciliation c) *To <b>NOTE</b> internal scrutineers report for Q2 d) *To <b>NOTE</b> update regarding changes to bank mandate, linked savings account and online banking e) To <b>NOTE</b> the following receipts:-

Received from	On	Reference	Amount £
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Various plots holders	Various dates in September	Annual allotment rent received to date	£319.00
Titchmarsh Playing Field Association	10/10/2023	Contribution towards grass cutting 18/08, 01/09, 15/09/, 27/09/2023	£900.00

f) To **APPROVE** the following payments

cheque number	Invoice date	Payee and Service provided	Net cost (£)	VAT (£)	Total cost (£)
101559	17/10/2023	Deposit return Plot T6 (A Sturrock)			£30.00
101560	15/09/2023	NCALC – off to a flying start training course attended by Cllr Jones	£48.00	£9.60	£57.60
101561	21/09/2023	Typestart - printing of Titchmarsh Times issue 141 October/November 2023 (280 copies)			£300.00
101562	17/10/2023	Plot 2a (Karell S Borbinceane) Tofts Deposit return			£30.00
101563	03/10/2023	Perchpole media website domain registration fee (2 years)	£54.66	£10.93	£65.59
101564	17/10/2023	Emma Morehen reimbursement for purchase of daffodils for Islington allotment (paid from allotment reserves)			£31.97
101565	17/10/2023	TVSA refreshments for allotment working party (paid from allotment reserves)	£44.95	£5.23	£50.18
101566	18/08/2023	Mowerman Grounds maintenance grass cutting at the Playing field 18/08/2023	£225.00	£45.00	£1080.00
	04/09/2023	Mowerman Grounds maintenance grass cutting at the Playing field 01/09/2023	£225.00	£45.00	
	15/09/2023	Mowerman Grounds maintenance grass cutting at the Playing field 15/09/2023	£225.00	£45.00	
	02/10/2023	Mowerman Grounds maintenance grass cutting at the Playing field 27/09/2023	£225.00	£45.00	
Direct debit	03/10/2023	SSE electricity consumption for streetlights September 2023	£338.31	£16.91	£355.22
Standing order	28/10/2023	Clerks pay October 2023 (paid in the month worked)	-	-	£382.50

2023/10/125	<p><b><u>CLERK</u></b></p> <p>a) Two Councillors to be nominated to carry out the clerk's annual appraisal for reporting outcome at November 2023 meeting</p>
2023/10/126	<p><b><u>PLANNING</u></b></p> <p><b><u>Outcomes of previous applications</u></b></p> <p>a) NE/23/00599/FUL The erection of a stand-alone solar PV array to provide power to a guillotine lock gate attached to the River Nene at Titchmarsh Lock and associated works including: replacement of existing electrical kiosk; below ground cable trenching from the solar array to the kiosk; replacement of existing actuator; and installation of a temporary anemometer on the guillotine gate. Location: Titchmarsh Lock No 23 River Nene Oundle Road Titchmarsh – <b>Permission granted by North Northamptonshire Council</b></p>

	<p><b>b)</b> NE/23/00754/FUL First Floor Bedroom Extension over Ground Floor Entrance Porch Location: 8 St Andrews Lane Titchmarsh Kettering NN14 3DN - <b>Permission granted by North Northamptonshire Council</b></p> <p><b><u>Applications for consideration by the Parish Council as consultees</u></b> To <b>REVIEW</b> and <b>COMMENT</b> on the following planning applications:</p> <p>c) * NE/23/00858/FUL Installation of a solar farm comprising ground mounted solar PV panels with a generating capacity of up to 49.99MW, including mounting system, battery storage units, inverters, underground cabling, stock proof fence, CCTV, internal tracks and associated infrastructure, landscaping, biodiversity net gain and environmental enhancements for a temporary period of 50 years. Location: Land South of Wood Lodge Farm Huntingdon Road Thrapston</p> <p>d) *NE/23/01029/TCA T1 - crab apple tree - lower crown by two metres - remove branches and lift canopy T2 - Hazelnut tree - remove two or three overgrown branches T3- Laurel tree- lower crown by 2 M remove branches and lift canopy to avoid overhang on pavement. Location: 14 Polopit Titchmarsh Kettering NN14 3DL</p> <p><b><u>Other planning related matters</u></b></p> <p>e) Response from the Environment Agency regarding diesel generator at Titchmarsh Marina once Lock No23 is changed over to solar power</p> <p>f) To <b>NOTE</b> Response from Lighthouse Group regarding any financial contribution available to the Parish Council arising from the Solar panel project at Wood Lodge</p>
2023/10/127	<p><b><u>MANOR FARM COURT DERELICT LAND - GUIDANCE REGARDING COMPULSORY PURCHASE</u></b></p> <p>a) To <b>NOTE</b> guidance and advice from NCALC regarding this matter</p>
2023/10/128	<p><b><u>STAUNCH – [Save Titchmarsh and Upper Nene Countryside and Habitats]</u></b></p> <p>a) STAUNCH representative to update Parish Council regarding current campaign</p>
2023/10/129	<p><b><u>CORRESPONDENCE</u></b></p> <p>a) *To <b>NOTE</b> details of September 2023 communication log to include details of recently issued public consultations</p>
2023/10/130	<p><b><u>HIGHWAYS</u></b></p> <p>a) To <b>NOTE</b> progress of licence for planters on verge outside the school and <b>AGREE</b> the next steps</p> <p>b) To <b>NOTE</b> update regarding repairs to bridge and parapet in Polopit damaged by a vehicle during the summer</p> <p>c) To <b>NOTE</b> Polopit stream clearance taking place 4 November 2023</p>
2023/10/131	<p><b><u>STREETLIGHTING</u></b></p> <p>a) To <b>NOTE</b> progress of project to change bulbs to column numbers 16, 19, 35, 37, 39.</p>
2023/10/132	<p><b><u>TITCHMARSH PLAYING FIELD ASSOCIATION (TPFA)</u></b></p> <p>a) To <b>NOTE</b> update regarding grant application for solar panel project</p> <p>b) To <b>NOTE</b> comment from PFA regarding contribution from the Parish Council towards car parking line marking and disabled bays</p> <p>c) To <b>NOTE</b> any update from Longhurst Group following the Parish Council request for the trees and hedge to be trimmed that are overhanging the playing field car park from 3 Longhurst owned properties in Drydens Close</p>
2023/10/133	<p><b><u>TITCHMARSH VILLAGE SHOP ASSOCIATION</u></b></p> <p>a) To <b>AGREE</b> timescale for carrying out annual inspection of the Engine House.</p>
2023/10/134	<p><b><u>ALLOTMENTS</u></b></p> <p>a) *To <b>NOTE</b> report following recent inspection of both Islington and Tofts sites</p> <p>b) To <b>NOTE</b> second Islington allotment working party site tidy taking place 21 October 2023</p>
2023/10/135	<p><b><u>CORONATION COMMEMORATION</u></b></p> <p>a) To <b>DISCUSS</b> the planting of an Oak tree to commemorate the Coronation, <b>AGREE</b> a suitable location and next steps</p>
2023/10/136	<p><b><u>CHRISTMAS TREE</u></b></p> <p>a) To <b>DISCUSS</b> and <b>AGREE</b> purchase of a cut Christmas tree for December due to the planting of a bare root tree not yet mature and sufficiently established</p>
2023/10/137	<p><b><u>TITCHMARSH TIMES</u></b></p> <p>a) To <b>AGREE</b> articles for the next edition of Titchmarsh Times</p>
2023/10/138	<p><b><u>FUTURE AGENDA ITEMS</u></b> An opportunity for Councillors to report items and to request</p>

	future agenda items - <u>no decision can be made under this item</u>
2023/10/139	<b><u>DATE OF THE NEXT MEETING</u></b> Tuesday 21 November 2023 7.30 pm in the Pavilion Drydens Close Titchmarsh

\* - background details issued as supplementary papers for the meeting

**Part 2**

2023/10/140 Resolution Under Section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960 members of the public and press are to be excluded on the grounds that the following items to be discussed are of a confidential and sensitive nature (Members of the public and press will be moved to the waiting room)

The Agenda specifies the business that it is proposed to transact (Local Government Act 1972 Sch.12 para 10 (2)(b)) and the Council cannot lawfully decide any matter which is not specified in the Agenda (*Longfield Parish Council v Wright (1918) 88 LJ Ch 119*)

**Under the Openness of Local Government Bodies Regulations 2014 members of the public are permitted to photograph, film, broadcast and report on the meeting, subject to the efficient running of the business and the meeting not being disrupted. Please ensure if you wish to record business during public open time you make the Clerk aware.**

**If you would like to speak on a matter which is to be considered at the meeting, please advise the Chair or Clerk before the meeting starts.**