



TITCHMARSH PARISH COUNCIL

All Councillors are hereby summoned and required to attend ordinary Meeting of
Titchmarsh Parish Council
on Tuesday 21 November 2023 at 7.30pm to be held in The Pavilion, Drydens Close,
Titchmarsh.

The Public and Press are welcome to attend the meeting. If you would like to speak on a matter which is to be considered at the meeting, please advise the Chair or Clerk before the meeting starts. Public are excluded from any items marked with a +. The Press are welcome to attend but will be excluded from any items marked with an +

Emma Morehen

Signed

Emma Morehen Clerk to Titchmarsh Parish Council
Dated 14 November 2023
19 Nene View, Islip, Kettering, Northants., NN14 3LD
Tel: 079600 36894 Email:- clerk@titchmarsh-pc.gov.uk

AGENDA

2023/11/141	<u>PUBLIC OPEN TIME</u> Members of the public are invited to address the Council, give their views, and question the Council on issues on this agenda, or raise issues for future consideration (at the discretion of the Chairman). Members of the public may not take part in the Council meeting itself. At the close of this item members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman. The session will last for a maximum of 15 minutes with any individual contribution lasting a maximum of 5 minutes. Members of the public should address their representation through the Chairman of the meeting.
2023/11/142	To RECEIVE apologies for absence
2023/11/143	To RECEIVE Declarations of Disclosable Pecuniary or Other Interests and any Dispensation requests, as set out in Chapter 7 of the Localism Act 2011 and the nature of those interests relating to any Agenda item (please note declarations must be made verbally at the appropriate time as well as entered in the Interest Book.)
2023/11/144	<u>MINUTES</u> a) *To APPROVE the minutes of the meeting held on 17 October 2023
2023/11/145	<u>MATTERS ARISING</u> a) To NOTE response from landowner's agent regarding the damaged fence surrounding the paddock adjacent to the Playing Field b) Cllr Jones to feedback following his recent attendance at new councillors off to a flying start course delivered by NCALC c) To NOTE response from the School regarding the ongoing matter of the school alarm system being intermittently activated
2023/11/146	<u>FINANCE</u> a) *To RECEIVE SCRUTINISE and DISCUSS first draft of 24/25 budget and DISCUSS the precept demand b) *To NOTE internal scrutineers report for Q2 c) To NOTE update regarding changes to bank mandate, linked savings account and online banking d) To NOTE grant from SSE relating to business support fund regarding streetlighting, (anticipated funding either £500 or 25% of estimated annual consumption) e) To NOTE the following receipts:-

Received from	On	Reference	Amount £
Various allotment holders' payment for annual allotment rent	Various dates	Annual allotment rent	£396.50
Allotment deposits (£50 each)	Various dates	Plots 19, 17a, 1a, & 2a	£200.00

f) To **APPROVE** the following payments

cheque number	Invoice date	Payee and Service provided	Net cost (£)	VAT (£)	Total cost (£)
EFT	05/11/2023	Expenses repayment Adrian Jones - Baileys skip hire for Polopit stream clearance	£191.67	£38.33	£270.00
	05/11/2023	Expenses repayment Adrian - Bailey skip hire licence for skip for Polopit stream clearance	£40.00		
EFT	28/09/2023	Turneys parish verge cutting 13/09/2023	£67.68	£129.54	£777.22
EFT	22/06/2023	Dog bin emptying Church Street Jul 22 bin emptying Aug 22 – March 23	£38.37	£7.67	£46.04
101567	10/11/2023	Mrs S Prestwich - Expenses relating to Islington allotment, weed killer, fuel for lawnmower, and sundry items relating to allotment working party (expenses paid from allotment reserves)	£74.88	£14.98	£89.86
Direct debit	02/11/2023	SSE electricity consumption for streetlights October 2023	£222.27	£11.00	£231.27
Standing order	28/11/2023	Clerks pay November 2023 (paid in the month worked) to include backpay to April 2023 following clerk's annual contractual cost of living rise in line with NJC pay scales (note new monthly pay £402.70 per month plus backpay of £161.20 for November only)	-	-	£543.70

2023/11/147	<p><u>PLANNING</u> <u>Outcomes of previous applications</u> <u>Applications for consideration by the Parish Council as consultees</u> To REVIEW and COMMENT on the following planning applications:</p> <p>a) *NE/23/01140/FUL Proposed Two-storey dwelling on underutilised garden land including drive access and amenity space. Location: 12 St Andrews Lane Titchmarsh Kettering NN14 3DN</p> <p>b) * NE/22/00151/FUL Full permission sought for the demolition of all existing buildings and structures and the re-alignment of an existing farm track; site infrastructure works, including groundworks, strategic landscaping and creation of development plateaus; and construction of a storage and distribution unit (Unit 01) (Use Class B8) with ancillary offices (Use Class E), including access, parking, servicing, landscaping and associated infrastructure. Outline permission sought for the construction of industrial distribution space (Use Class B8) with ancillary offices (Use Class E). All matters reserved except for site access. At: Land East of Halden's Parkway, Thrapston, Northamptonshire</p> <p><i>Please note an amendment/additional information has been received in respect of the above application for full planning permission upon which you have previously been consulted.</i></p>
2023/11/148	<p><u>MANOR FARM COURT DERELICT LAND</u> a) To NOTE any update regards this matter following a letter to the landowner</p>
2023/11/149	<p><u>STAUNCH – [Save Titchmarsh and Upper Nene Countryside and Habitats]</u> a) STAUNCH representative to update Parish Council regarding current campaign</p>

2023/11/150	<p><u>CORRESPONDENCE</u></p> <p>a) *To NOTE details of October 2023 communication log to include details of recently issued public consultations</p> <p>b) *To NOTE Levelling-up and Regeneration Act 2023 received Royal Assent on 26 October 2023, impact to Town and Parish Councils arising from the act</p> <p>c) *To NOTE publication of Local Government Boundary Commission for England (LGBCE) final recommendations for new electoral and boundary arrangements for North Northamptonshire Council (NNC).</p>
2023/11/151	<p><u>HIGHWAYS</u></p> <p>Mobile Vehicle Activated speed (VAS) equipment:-</p> <p>a) *To NOTE and respond to email from a resident in Polopit regarding HGV traffic, speeding and damage to verges</p> <p>b) To AGREE new location for VAS to be located in the village</p> <p>c) *To DISCUSS purchasing new batteries for the VAS</p> <p>d) To DISCUSS future plans for publicising output data from the VAS equipment</p> <p>e) To NOTE communication from National Grid about trimming of trees in St Andrews Lane</p>
2023/11/152	<p><u>STREETLIGHTING</u></p> <p>a) To NOTE progress of project to change bulbs to column numbers 16, 19, 35, 37, 39.</p> <p>b) To NOTE recent streetlight bulb repair at column 2 outside 16/18 Church Street - Complete</p>
2023/11/153	<p><u>TITCHMARSH PLAYING FIELD ASSOCIATION (TPFA)</u></p> <p>a) To NOTE any update from Longhurst Group following the Parish Council request for the trees and hedge to be trimmed that are overhanging the playing field car park from 3 Longhurst owned properties in Drydens Close</p> <p>b) To NOTE update regarding car parking line marking and GDPR related matters regarding registration with the Information Commissioners Office (ICO) to include registration of CCTV equipment</p>
2023/11/154	<p><u>TITCHMARSH VILLAGE SHOP ASSOCIATION</u></p> <p>a) To NOTE update regarding CCTV registration with the ICO</p> <p>b) To NOTE TVSA plans to re-submit planning application for solar panel installation to include battery storage at The Engine House</p>
2023/11/155	<p><u>ALLOTMENTS</u></p> <p>a) *To NOTE update following recent inspection of Islington allotment site</p> <p>b) To NOTE responses from village groups regarding the PC request to no longer dispose of village vegetation at the allotment site</p> <p>c) To NOTE outcome of second Islington allotment working party site tidy took place 21 October 2023</p>
2023/11/156	<p><u>CORONATION COMMEMORATION</u></p> <p>a) To NOTE progress of planting of an Oak tree to commemorate the Coronation in the Church Field</p>
2023/11/157	<p><u>TITCHMARSH TIMES</u></p> <p>a) To AGREE articles for the next edition of Titchmarsh Times</p>
2023/11/158	<p><u>FUTURE AGENDA ITEMS</u> An opportunity for Councillors to report items and to request future agenda items - <i>no decision can be made under this item</i></p>
2023/11/159	<p><u>DATE OF THE NEXT MEETING</u> Tuesday 19 December 2023 7.30 pm in the Pavilion Drydens Close Titchmarsh</p>

* - background details issued as supplementary papers for the meeting

Part 2

- 2023/11/160 Resolution Under Section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960 members of the public and press are to be excluded on the grounds that the following items to be discussed are of a confidential and sensitive nature (Members of the public and press will be moved to the waiting room)
- To **NOTE** and **AGREE** outcome of clerk's appraisal conducted by Cllr Prestwich and Stables
 - To **NOTE** clerks contractual cost of living pay award backdated to April 2023

The Agenda specifies the business that it is proposed to transact (Local Government Act 1972 Sch.12 para 11 (2)(b)) and the Council cannot lawfully decide any matter which is not specified in the Agenda (*Longfield Parish Council v Wright (1918) 88 LJ Ch 119*)

Under the Openness of Local Government Bodies Regulations 2014 members of the public are permitted to photograph, film, broadcast and report on the meeting, subject to the efficient running of the business and the meeting not being disrupted. Please ensure if you wish to record business during public open time you make the Clerk aware.

If you would like to speak on a matter which is to be considered at the meeting, please advise the Chair or Clerk before the meeting starts.